How To Download & Analyze Previous Years’ Method Test Prep

Strengths & Weaknesses

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| Method Test Prep stores historical usage information for you to analyze. It is a good practice to download the previous year’s usage information every summer after the Method Test Prep school year closes on July 15th. If you have not done this previously, all of your available data is waiting for you in the program.  As your school prepares to move to using our latest platform, Methodize, now would be a very good time to download your statistics from the Method Test Prep program.  To access your school’s past data navigate to the gray menu on the left and mouse over Reports. A new window will appear and list your report options. Please click on the Downloadable Reports option. | **Graphical user interface, text, application  Description automatically generated** |
| To see your students’ areas of strengths and weakness for a previous year, select the Concept Summary report in Step 1. Note that this report works best for completed years—while you CAN download this year’s report, it may not be perfectly exact (it updates every day at 2am).  Once you’ve selected the report, please move on to step two and select your time frame. (We recommend not going back before 2016, as that is when the current ACT and SAT modules went into effect.)  Once you’ve chosen your report and set a time frame, please hit search. Your school report will appear directly below the step one and two menu, and you will have the option to download the Excel file. | **Graphical user interface, text, application  Description automatically generated** |
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| When downloading the file, be aware that the file extension will actually be a .CSV and not an .XLS - your computer may give you a warning before opening your downloaded report, please ignore this and continue to open your document. | Graphical user interface, text, application  Description automatically generated |

The downloaded report will let you see every “concept” that we cover in our program, and will let you see the total number of questions your students attempted, the total correct, and how their percent correct compares to the “Method Test Prep Norm”, which is the average of EVERY answered question ever; you can use the MTP norm as a proxy for the percentiles on an ACT or SAT score report.

If you download multiple years of data, we suggest that you make each year a separate sheet in a workbook in your spreadsheet program of choice. Using simple formulae to sum the number of questions and average the percentages will make it easy to compare year over year stats. Here is a glance at how the sheet might look (note that I have done some slight formatting for this illustration):

Graphical user interface, table, Excel

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Should you need any other assistance, please contact [support@methodlearning.com](mailto:support@methodlearning.com) and we will be happy to assist you.